



# Publishing and Print Services

CITY COPY, GF 333 Collins Street Melbourne

**CITY COPY is located at Ground Floor East Wing 333 Collins Street, Melbourne VIC 3000. CITY COPY offers the following Publishing and Print Services.**

## **Desktop Publishing\***

- PDF file conversion of learning materials for print production.
- Tabs creation of study material.
- Preparation of readings including scanning, cleaning up and page numbering, ready for print.

\* No charge applies for desktop publishing when you print with us.

## **Graphic Design\***

- Broad range of design services for learning materials, publications and promotional material.
- Design of administrative and promotional materials.

## **Printery**

- Production of learning materials for distribution to off-campus and on-campus.
- High quality colour printing and copying.
- High quality digital black and white printing and copying.
- Various styles of finishing.
- Electronic and hard copy submission.

\*Quotations available on request.

**For more information contact CITY COPY Production team.**

Phone: 9620 2343 or 0401 335 696

Email: [sales@citycopy.com.au](mailto:sales@citycopy.com.au)

Upload: [citycopy.wetransfer.com](http://citycopy.wetransfer.com)

Person In Charge: Chip, Manager

## **Opening Hours:**

Monday – Friday: 09.00am – 06.00pm



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